**Job description**

**Job Title:** Coordinator of the “Good Food Good Farming” Network

**Location:** The office of [*Meine Landwirtschaft*](https://www.meine-landwirtschaft.de/) in Berlin

**Working hours:** Part time/ 20 hours per week.

1st (latest 15th) April to 15th of November 2018

## **Job Overview**

The Good Food Good Farming Network will organize a pan-European Day of Action on the last weekend of October 2018. In order to coordinate the actions in the different countries a person will be based in the *Meine Landwirtschaft* office in Berlin starting in April until November 2018.

The coordinator of the Good Food Good Farming Network is responsible for the communication between the different members of the network. He/ She organizes and moderates the work and decision making processes and assists the national representatives in planning the days of action in their countries. A common schedule will be developed.

The aim of the Coordinator is to connect civil society groups and farmers throughout Europe to build a European movement that influences the reform process of EU CAP.

## **Responsibilities and Duties**

* Coordination of the members of the Good Food and Farming Network in order to organize European wide days of action on the last week-end of October 2018
* Organizing and moderating the work and decision making processes of the network
* Organize meetings and facilitate exchange of interested campaigners from the different member states in a continuous network (bring together already existing networks)
* Assistance of national representatives in planning the days of action in their countries
* Moderate the process of writing a common call for action to mobilize consumers and farmers throughout Europe
* Coordinate the translation of the Call for action and other relevant documents in different languages
* Communication with the Graphic designer to create a Layout that can be used in the different countries
* Build up and maintain a common Homepage in English and create different sections in several European languages.
* Public relations and Social Media
* Fundraising

**Needed skills**:

* Good language skills of English in reading, speaking and writing are extremely important.
* Good knowledge of 2 other European languages is also recommendable.
* Good communications skills
* Knowledge in coordinating the interests of different stakeholders
* Talent in organizing and coordinating
* Knowledge in project Management
* Computer skills (MS Office/CMS)

Please send your application in English until **25th March** to Jochen Fritz (fritz@meine-landwirtschaft.de) and Regine Holloh (holloh@meine-landwirtschaft.de).